

**Köseoğlu Ada Construction Commitment Tourism and Petroleum Industry and Trade  
Co. - Çayır Çimen Vacation Homes**

**APPLICATION FORM**

**GENERAL STATEMENT**

The personal data holders (“hereafter referred to as“ Applicants ”), which are defined as the relevant person in the Personal Data Protection Law No. 6698 (“ KVK Law ”), have been given the right to make certain requests for the processing of their personal data in accordance with Article 11 of the KVK Law.

In accordance with the first paragraph of Article 13 of the KVK Law; the applications to be made to our company, which is the data controller, regarding these rights should be sent to us in writing or by other methods determined by the Personal Data Protection Board ("Board").

For this purpose, applications to be made to our Company in "writing", by printing out this form;

- With the personal application of the applicant,
- Through a notary public,
- It can be sent to us by signing with the “secure electronic signature” defined in the Electronic Signature Law No. 5070 by the applicant and sending it to the registered e-mail address of the Company.

Below, information is given about the written application channels regarding how the written applications will be delivered to us.

<b>Application Method</b>	<b>Address to Apply</b>	<b>Information to be specified in the application submission</b>
Personally Application (The applicant comes personally and applies with an authentication document.)	Soğuksu Mah. Durak Sok. No:27/9 Kırkpınar Sapanca/Sakarya	"Information Request under the Law on Protection of Personal Data" will be written on the envelope.
Notification through notary	Soğuksu Mah. Durak Sok. No:27/9 Kırkpınar Sapanca/Sakarya	"Information Request Under the Law on Protection of Personal Data" will be written on the notification envelope.
Signing with “Secure Electronic Signature” and send via Registered Electronic Mail (REM)	info@cayircimenevleri.com	The "Personal Data Protection Law Information Request" will be written on the subject of the e-mail.

In addition, after the other methods to be determined by the Board are announced, our Company will announce how the applications will be received through these methods.

According to the second paragraph of article 13 of the KVK Law, depending on the nature of the request, your applications submitted to us will be answered within thirty (30) days from the date of your request. Our responses will be sent to you in writing or electronically in accordance with the provisions of article 13 of the KVK Law.

**A. Information of Applicants**

<b>Name</b>	
<b>Surname</b>	
<b>R.T. Identity No.</b>	
<b>Tel No.</b>	
<b>E-Mail</b> <i>(If you specify your e-mail address, we will be able to respond to you faster.)</i>	
<b>Address</b>	

**B. Please indicate your relationship with our Company. (Such as customer, business partner, employee candidate, former employee, third-party company employee, shareholder)**

<input type="checkbox"/> Customer:	<input type="checkbox"/> Business Partner:
<input type="checkbox"/> Visitor:	<input type="checkbox"/> Other:.....
Unit that you are in contact with within our company:.....	
Subject:.....	

<input type="checkbox"/> I'm a former Employee <input type="checkbox"/> Years I've Worked: .....	<input type="checkbox"/> Job Application / I shared my curriculum vitae (CV) Date:.....
	<input type="checkbox"/> I'm a Third-party company employee <i>Please indicate the company and position information you work with.....</i> .....
<input type="checkbox"/> Other:..... ... .....	

**C. Please specify your request under the KVK Law in detail:**

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**D. Please indicate how you would like us to return to your application.**

- I want it sent to my address.
- I want it sent to my e-mail address. (If you choose the e-mail method, we will be able to respond to you faster.)
- I want to receive it by hand. (If it is to be received by a proxy, a notarized power of attorney or a certificate of authorization is required.)

This application form has been issued to determine your relationship with our Company and also, if any, to determine in full your personal data processed by our Company, to respond to your application correctly and in a legal time.

Our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) in order to eliminate the legal risks that may arise from the unlawful and unfair data sharing, and especially to ensure the security of your personal data. In case the information regarding your requests submitted under the form is not correct and up-to-date, or an unauthorized application is made, our Company does not accept any liability for such wrong information or requests arising from unauthorized application.

Applicant (Personal Data Owner)

Name and Surname :

Application date :

Signature :